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Capital Planning Minutes 12-11-2001

Capital Planning Committee

Meeting Memorandum

December 11, 2001

In attendance were:

- * Steve Andrew
- John Bilafer
- John FitzMaurice
- Charles T. Foskett, Chairman
- Nancy T. Galkowski
- Dave Kale
- Anthony T. Lionetta
- Al Minervini
- Barbara Thornton

*Denotes those not in attendance.

1. Meeting Minutes: Minutes of the November 29, 2001 meeting were reviewed and approved.

2. Background Budget Related Information: Charlie F. presented background financial analysis using prepared tables of 1) a draft model of the Capital Plan and, 2) a schedule of actual and projected future debt. Certain assumptions were made to facilitate this early assessment. These include level Capital Plan amounts in FY03 and 2-1/2% growth per year, thereafter. The analysis shows that there is a problem with meeting the demands of the Draft Capital Plan (FY03 to 07)

3. Review of Requests: Requests were reviewed and voted on a Department basis. Board of Assessors, Board of Selectmen, Police, Fire, IT Plan, Concom, Parks and Public Works were acted on during this meeting. Requests were approved with the following deletions/modifications:

Police	Firearm Replacement	\$40,000	Maybe moved from FY03 to 04 (Dave and Barbara to check)
	Bulletproof Vests	\$40,000	1/3 over 3 yrs (FY03 – 05)
	Laser Radar	\$3500	Denied
	Traffic Measuring	\$18,000	Denied
	Center Improvements	\$400,000	Move from FY04 to FY05
ConCom	Aquatic Harvester	\$15,000	Reduce to \$12,300
IT Plan	Town Microcomputers	\$50,000	Raise to \$60,000

Reverse 911	\$20,000 FY03&04	Move to FY04 & 05	
School Dept Admin	\$36,000	Raise to \$40,000	
Educational IT	\$105,000	Keep at this amount	
Public Works	Cemetery Exp	\$100,000	Include under OTHER
Dam	\$1,112,000 FY04	\$500,000 to CP FY 04 & 05 w/ \$710,000 FY05	Balance to enterprise fund
Skid steer	\$150,000	Move to FY 05	
Lighting Unit	\$10,000	Move to W / S fund	
Trash Pump	\$10,000	Move to W / S fund	
Peirce Field	\$8500	Delete	
Jarvis House	\$500,000	Delete	
Grove St Doors	\$25,000 FY03	Delete, use prior yr balances	
Parks	Locke Playground	\$175,000 FY04	Move to FY 03
Spy Pond Shore	\$500,000 FY03	\$325,000 FY 03/\$175,000 FY04	

4. **Reverse 911:** Additional information was requested on the Reverse 911. What are the benefits? Have other communities already done it? What other improvements will be needed to make it work? (i.e. phone line improvements)

5. **Next Meeting:** The next meeting of the CPC will be December 13th at 4:00 P.M.